



INSPIRING  
PLASTICS  
PROFESSIONALS

# **HONORED SERVICE MEMBER**

## APPLICATION

## FORM 1:

## NOMINATION FOR HONORED SERVICE MEMBER

Our candidate for Honored Service Member is:

Full Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Confirmed eligible by SPE HQ? Yes  No

Please indicate who will be the Process Champion:

Full Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Nominated by:

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Acting As:

President, \_\_\_\_\_ Section

Chair, \_\_\_\_\_ Division / SIG

Chair, \_\_\_\_\_ SPE Honored Service Member  
Election Committee

## FORM 2:

### SPE VOLUNTEER ACTIVITY OF CANDIDATE

Candidate Name \_\_\_\_\_

**HSM Candidate** - Complete the following chart in detail. List dates and positions held in service to SPE. List chronologically by category. Chose only one category for the role. (i.e.: a chapter Secretary would not also earn points for board membership in the same service year for the same chapter.)

**Nominees must achieve a score of at least sixty (60) service points of volunteer to the Society to be considered for the award.**

If additional space is needed, please attach in the form of Microsoft Word (.doc) or Adobe Acrobat (.pdf) and email to [kschacht@4spe.org](mailto:kschacht@4spe.org).

Category	Name of Group Chapter or Society Level Committee	Position Description	From (mm/yy)	Through (mm/yy)	Points
<b>President or Chair:</b> 4 points/ year					
<b>Officer or Committee Chair:</b> 3 points/ year					

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Candidate Name \_\_\_\_\_

Category	Name of Group Chapter or Society Level Committee	Position Description	From (mm/yy)	Through (mm/yy)	Points
<b>Other Officers or Committee Positions:</b> 2 points / year					
<b>Board Positions:</b> 1 point/ year Time of service not already accounted for in an early category.					
<b>Committee Members and Other Activity:</b> 0.50 point/ year Time of service not already accounted for in an early category					
Candidates with less than sixty (60) service points of volunteer to the Society should reconsider applying at this time.				<b>TOTAL POINTS</b>	

## FORM 3:

### TOP FIVE ACHIEVEMENTS

Rank your five most important achievements as an SPE volunteer, #1 being the most important. Include a brief, but thorough, description of each. **Be sure to provide specific details regarding the results of those achievements. Do not simply list positions or titles held.**

If additional space is needed, please attach in the form of Microsoft Word (.doc) or Adobe Acrobat (.pdf) and email to [kschacht@4spe.org](mailto:kschacht@4spe.org).

1. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

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2. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

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3. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

4. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:



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5. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

## FORM 4: SPONSOR STATEMENT

Candidate Name: \_\_\_\_\_ Date \_\_\_\_\_

Provide a description of candidate's outstanding accomplishments. Stress the value of those accomplishments to the Section, Division, SIG, Student Chapter and/or Society. Sign the letter.

Sponsor's Signature \_\_\_\_\_ Date \_\_\_\_\_

## SUBMISSION CHECKLIST

The following forms must be included in the information submitted to the Honored Service Member Election Committee:

- Form 1: Nomination for Honored Service Member
- Form 2: SPE Volunteer Activity of Candidate
- Form 3: Top Five Achievements
- Form 4: Sponsor Statement

All materials must be received electronically in a PC compatible format. They must be sent in the form of Microsoft Word (.doc) or Adobe Acrobat (.pdf). Deadline for the submission of a completed application – **October 1st**.

E-mail: Submit your application materials to [kschacht@4spe.org](mailto:kschacht@4spe.org).