

## Step 1: Getting Started

- Go to [www.4spe.org/ACCEAbstracts](http://www.4spe.org/ACCEAbstracts)
- Read Instructions
- Click the blue "Submit" button

2020 ACCE - Call for Ab

https://www.4spe.org/4a/pages/index.cfm?pageid=5216

To see favorites here, select then , and drag to the Favorites Bar folder. Or import from another browser. [Import favorites](#)

Log In JOIN NOW  
Reset password

f t i in

### 2020 ACCE CALL FOR ABSTRACTS

Submit your abstract today!

**Abstract Deadline:** April 17, 2020

**Paper/Presentation Deadline:** June 19, 2020

**YOU ARE INVITED TO SUBMIT YOUR ABSTRACT TO:**

- Showcase the latest in industrial, national laboratory and academic work
- Share your findings in research or new and improved products and technologies

**INSTRUCTIONS FOR SUBMITTING YOUR ABSTRACT:**

**TO SUBMIT:** Click the blue "Submit Your Abstract Here" button below ONLY. DO NOT click any other links in the navigation bar, SPE login (on right side of page), or any links along the bottom of the page.

**After clicking the blue "Submit Your Abstract Here" button:**

- If you are NOT a member of SPE, you will need to establish an account as a "New Customer."
- If you ARE a member of SPE, you will login using your SPE membership login information.

**SUBMIT YOUR ABSTRACT HERE**

**CONTACTS:**

For questions about abstracts and papers, contact: XXXX

For technical issues with the submission site, contact: Chris Barry

8:43 AM  
2/14/2020

## Step 2: SPE Members

- Click the “I am an existing SPE member/customer” tab
- Login using SPE member credentials
- If password is lost/forgotten, click the link called “Reset your password”

The screenshot shows the SPE website's login page. The browser address bar displays the URL: [https://www.4spe.org/4a/ams/publicLogin.cfm?nextpage=/custom/submissions/submissions\\_portal/submissionRedirect.cfm?formID=87](https://www.4spe.org/4a/ams/publicLogin.cfm?nextpage=/custom/submissions/submissions_portal/submissionRedirect.cfm?formID=87). The page features the SPE logo (INSPIRING PLASTICS PROFESSIONALS) and a search bar. A green navigation bar contains the links: CONNECTIONS, CONVERSATIONS, and CONTENT. The main content area is titled "Login Information" and includes a list of actions: Register for SPE events, Join SPE, Submit a paper for SPE Conferences (ANTEC®, Polyolefins, ACCE, etc.), Make a donation, and Purchase items in the SPE Store. Below this, there are two tabs: "I am an existing SPE member/customer" (which is circled in red) and "I am a new customer". The "Reset your password" link is also circled in red. A login form is visible with fields for "Username" (containing "chbary782") and "Password" (masked with dots), and a "Log In" button. Social media icons for Facebook, Twitter, Instagram, and LinkedIn are located at the bottom right of the page. The Windows taskbar at the bottom shows the time as 8:46 AM on 2/14/2020.

If a SPE member, choose the tab called "I am an existing SPE member/customer" and login using member login credentials.

If password is lost/forgotten, click the link called "Reset your password."

## Step 2: Non-Members

- Click the “I am a new customer” tab
- Fill our form with your info
- Click the “Submit” button when finished

The screenshot shows a web browser window with the URL [https://www.Aspe.org/4a/ams/publicLogin.cfm?nextpage=/custom/submissions/submissions\\_portal/submissionRedirect.cfm?formID=87](https://www.Aspe.org/4a/ams/publicLogin.cfm?nextpage=/custom/submissions/submissions_portal/submissionRedirect.cfm?formID=87). The page features a navigation menu with links: Register for SPE events, Join SPE, Submit a paper for SPE Conferences (ANTEC®, Polyolefins, ACCE, etc.), Make a donation, and Purchase items in the SPE Store. There are buttons for "Log In" and "JOIN NOW", and a "Reset password" link. Social media icons for Facebook, Twitter, Instagram, and LinkedIn are also present. The main content area has two tabs: "I am an existing SPE member/customer" and "I am a new customer", with the latter circled in red. Below the tabs is a registration form with the following fields:

Enter your email address *		Re-enter your email *	
<input type="text" value="Email"/>		<input type="text" value="Email"/>	
Password *		Re-enter Password (validate) *	
<input type="text" value="Password"/>		<input type="text" value="Password"/>	
Prefix	First Name *	Last Name *	
<input type="text" value="Prefix"/>	<input type="text" value="First Name"/>	<input type="text" value="Last Name"/>	
Title		Company	
<input type="text" value="Title"/>		<input type="text" value="Company"/>	
Address *	Address 2	International Province (Not US or Canada)	
<input type="text" value="Address"/>	<input type="text" value="Address 2"/>	<input type="text" value="Address 3"/>	
City *	US State/Canadian Province		
<input type="text" value="city"/>	please select one		
Zip/Postal Code	Country *		
<input type="text" value="Zip Code"/>	please select one		

If not a member of SPE, click the tab called "I am a new customer." Fill out form with your information and click the "Submit" button when finished.

8:47 AM  
2/14/2020

## Step 3: Submission Form

- Fill out Abstract Submission form

Submissions Portal

https://www.4spe.org/custom/submissions/submissions\_portal/submissionForm.cfm?formID=87

To see favorites here, select ☆ then ☆, and drag to the Favorites Bar folder. Or import from another browser, [Import favorites](#)

### 2020 ACCE Abstract Submission

**Abstract Deadline: April 17, 2020**  
**Paper/Presentation Deadline: June 19, 2020**

Please use this form to submit your abstract for consideration for ACCE 2020.

You will be contacted via email regarding your abstract's status. If your abstract is accepted, you will also be provided instruction on how to submit your paper/presentation.

**SUBMITTING**  
Fields marked with a red (\*) are required when SUBMITTING your paper/presentation.

---

If you are submitting on behalf of a speaker/author, please provide the following information about yourself.

**Your Name:**

**Your Phone Number:**

**Your Email:**

---

Please provide speaker and abstract information here:

**Speaker First Name: \***

2:34 PM  
2/25/2020

## Step 3, con't: Submission Form

- Fill out Abstract Submission form

Submissions Portal

https://www.4spe.org/custom/submissions/submissions\_portal/submissionForm.cfm?formID=87

To see favorites here, select ☆ then ☆, and drag to the Favorites Bar folder. Or import from another browser. [Import favorites](#)

Please provide speaker and abstract information here:

**Speaker First Name: \***

**Speaker Last Name: \***

**Speaker Title: \***

**Speaker Company: \***

**Speaker Phone Number: \***

**Speaker Email: \***

**Applicant Type: \***

Author

Co-Author

Admin

Speaker

**Speaker Biography: \***

You may copy bio from another source (i.e., Microsoft Word) and paste it into this field or you may type bio directly into the field. Bio should be limited to 100 words (approx. 600 characters).

2:36 PM  
2/25/2020

## Step 3, con't: Submission Form

- Fill out Abstract Submission form

The screenshot shows a web browser window with the address bar displaying [https://www.4spe.org/custom/submissions/submissions\\_portal/submissionForm.cfm?formID=87](https://www.4spe.org/custom/submissions/submissions_portal/submissionForm.cfm?formID=87). The browser tabs include "ACCE\_2020\_Submission\_Ins" and "Submissions Portal".

The form contains the following sections:

- Abstract Title:** A text input field with a "Browse..." button above it. Below the field, it says "Max. Length 240 Characters."
- Abstract:** A large text area with a "Browse..." button above it. Below the field, it says "Maximum Characters: 1500 (1500 Characters Remaining)".
- Session:** A dropdown menu with the text "Please choose the session that this submission best fits into." and the selected option "=== None Selected ===".
- Paper Submission:** A text area with a "Browse..." button above it. Below the field, it says "Once abstract is accepted, please upload supporting paper here. You may upload revisions to the paper here as well. File types accepted: PDF, doc and docx."
- Presentation Submission:** A text area with a "Browse..." button above it. Below the field, it says "Once abstract is accepted, please upload supporting presentation here. You may upload revisions to the presentation here as well. File types accepted: PDF, doc and docx."

The Windows taskbar is visible at the bottom of the screen, showing the time as 7:24 AM on 4/17/2020.

## Step 3, con't: Submission Form

- Fill out Abstract Submission form

Submissions Portal

https://www.4spe.org/custom/submissions/submissions\_portal/submissionForm.cfm?formID=87

To see favorites here, select ☆ then ☆, and drag to the Favorites Bar folder. Or import from another browser. [Import favorites](#)

Maximum Characters: 4000 (4000 Characters Remaining)

**Paper Submission**  
Once your abstract is accepted, please upload your paper here. You may upload revisions to your paper here as well. File types accepted: PDF, doc and docx.

**Presentation Submission**  
Once your abstract is accepted, please upload your presentation here. You may upload revisions to your presentation here as well. File types accepted: PDF, doc and docx.

---

Author grants SPE, its successors and assigns, a non-exclusive license right to reproduce and distribute the attached paper or presentation. In addition, SPE, its successors and assigns, is granted a non-exclusive sub-licensing right to authorize the publication of the WORK in books or compilations.

**Do you agree with the above licensing statement? \***

Yes

No

**Photo and Graphics Copyright**  
**Your paper must meet one of these copyright requirements in order to be submitted. \***

Author is the photographer or creator of any photographs or graphics included in the paper/presentation.

Author is not the creator, but has obtained permission from the photographer or creator and hereby transfers that permission to SPE.

---

**IMPORTANT!**

If you are ready to submit now (including all required information), **click the "Submit" button NOT the "Save Changes" button.** Once you submit, you will not be able to change or edit your submission prior to hearing if your abstract has been accepted or rejected. However, if your abstract is accepted, you will be informed of acceptance via email and will be able to access your submission form to upload your paper and presentation.

8:51 AM  
2/14/2020

## Step 4: Complete Abstract Submission form

- If ready to submit your abstract, click the “Submit” button.
- If you don’t have all of your info but would like to save your form for later access, click the “Save Changes” button.

**HELPFUL HINT: READ INSTRUCTIONS BELOW IMPORTANT!**

Submissions Portal x +

← → ↻ 🏠 [https://www.4spe.org/custom/submissions/submissions\\_portal/submissionForm.cfm?formID=87](https://www.4spe.org/custom/submissions/submissions_portal/submissionForm.cfm?formID=87) 📄 ☆ 📄 📄 📄

To see favorites here, select ☆ then ☆, and drag to the Favorites Bar folder. Or import from another browser. Import favorites

---

Author grants SPE, its successors and assigns, a non-exclusive license right to reproduce and distribute the attached paper or presentation. In addition, SPE, its successors and assigns, is granted a non-exclusive sub-licensing right to authorize the publication of the WORK in books or compilations.

Do you agree with the above licensing statement? \*

Yes

No

Photo and Graphics Copyright

Your paper must meet one of these copyright requirements in order to be submitted. \*

Author is the photographer or creator of any photographs or graphics included in the paper/presentation.

Author is not the creator, but has obtained permission from the photographer or creator and hereby transfers that permission to SPE.

---

**IMPORTANT!**

If you are ready to submit now (including all required information), click the **"Submit" button NOT the "Save Changes" button**. Once you submit, you will not be able to change or edit your submission prior to hearing if your abstract has been accepted or rejected. However, if your abstract is accepted, you will be informed of acceptance via email and will be able to access your submission form to upload your paper and presentation.

**NOTE:** "Save Changes" should only be used if you start to fill out the form and realize you don't have all of the required information and need to return to your submission form at a later time. If you "Save Changes," reviewers will not be able to review your abstract for consideration. To have your abstract reviewed for acceptance, you must **SUBMIT** your form.

8:51 AM  
2/14/2020