

SPE FOAMS® 2023 訂房單

Reservation Form 2023 Presented by SPE Thermoplastoc Materials & Foams Division
OCT 14th to Oct 24th 2023

訂房須在入住前兩天完成訂房單並以 email 或是傳真方式回傳 Reservations may be made by completing this form and returning it by fax to email 2 days prior to arrival date.

To: Sheraton Grand Taipei Hotel 台北喜來登大飯店 Chelsea Li 李孟宣 (Sales & Marketing)
Tel: 886 2 2321 5858 Ext. 8683 Fax: 886 2 2394 8179 Email: chelsea.li@sheratongrandtaipei.com
☐ 新訂房 New Booking ☐ 更改訂房 Amendment ☐ 取消訂房 Cancellation 填表日期 Date: / /

A. 訂房細節 Delegate's Details (請以正楷填寫 Please TYPE or PRINT Clearly in CAPITAL LETTERS)

名字 First Name:	姓氏 Last Name:
手機電話 Mobile:	Email:
入住日期 Arrival Date:	退房日期 Departure Date:
航班抵達時間 Arrival Flight No:	航班離境時間 Departure Flight No:

B. 房型/房價 Room Type / Room Rate (僅適用於 8 間以下個別訂房，不適用 8 間以上團體訂房)

優惠價格僅適用於 2022 年 11 月 13 日至 11 月 17 日期間。Price listed above is only effective for 13th Nov ~ 17th Nov 2022.

- ☐ 舒適客房一大床(9.5 坪) Deluxe King (32 sqm) : NT\$ 5,400 含一客自助式早餐 including 1 daily breakfast
- ☐ 豪華客房二單人床(10.5 坪) Deluxe Twin(35 sqm) : NT\$ 6,300 含二客自助式早餐 including 2 daily breakfasts
- ☐ 行政豪華客房一大床 Executive Deluxe King (32 sqm): NT\$ 7,800 含一客自助式早餐 including 1 daily breakfast

* 以上房價需另含 15.5%服務費及稅金 Above rates are subject to 15.5% service charge and VAT.

* 第二位入住加價 NT\$500+15.5%/位 Surcharge of NT\$500+15.5% for Double Occupancy

* 飯店的標準住房登記時間為下午三點，退房時間為中午十二點

Check in time is after 15:00 and Check-out time is before 12:00. Early check in / Late checkout is subject to additional charge.

* 飯店收到訂房單後完成訂房，將寄出訂房確認信已表示訂房完成

The Hotel will send a written confirmation upon receipt of the completed form.

* 入住當天 No Show 或是未在入住兩天前取消訂房，酒店將收取整段住宿費用作為賠償使用。

No shows or any late cancellations within 2 days prior to arrival date will be charged for entire period of stay.

C. 付款方式 Payment Details

信用卡別 Credit Card Type: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> JCB	持卡人姓名: Name of Credit Card Holder:
信用卡號: Credit Card Number:	有限期限: Expiring Date:
信用卡識別碼(三碼): CVV2 Code:	持卡人簽名: Signature:

未提供信用卡資訊將無法保留訂房 No reservation will be accepted without credit card details.

以上信用卡僅保證訂房，入住所有消費請於退房時當下付款結清 The balance of the room charges will be billed on the day of check out to the credit card provided unless guest prefers to pay in cash or with another credit card.

訂房須在2023年9月15日前將完整訂房單填寫後以email或是傳真方式回傳。任何No Show或是入住三天前未取消訂房，飯店將收取違約金一晚之房費費用。Please return this form by the deadline date of **Sep 15th, 2023**. Cancellations received within 3 days of arrival or in the event of NO-SHOW, one night's room rent will be charged as penalty.

• 以上優惠價格僅適用於2023年10月14日。Price listed above is only effective to Oct 14th, 2023.

台北喜來登大飯店

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